

Subject: office supplies

From: Lena Mulhall <lmulhall@ccala.org>

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To: Brian Raboin <BRaboin@downtownla.com>, Carol Schatz <cschatz@ccala.org>, Elan Shore <Eshore@downtownla.com>, Henna Sherzai <HSherzai@downtownla.com>, Herman Pang <hpang@downtownla.com>, Jeff Chodorow <jchodorow@downtownla.com>, Joan Noble <JNoble@downtownla.com>, Joanne Danganan <JDanganan@ccala.org>, John Howland <jhowland@ccala.org>, Julia Marino <JMarino@downtownla.com>, Kevin Begovich <KBegovich@downtownla.com>, Lena Mulhall <lmulhall@ccala.org>, Marie Rumsey <MRumsey@ccala.org>, Michael Filson <MFilson@downtownla.com>, Nhien Lasky <NLasky@ccala.org>, Nick Griffin <NGriffin@downtownla.com>, Shawn Bratton <sbratton@ccala.org>, Suzanne Holley <SHolley@downtownla.com>

Hello Team,

We will be placing an order for office supplies. If you need anything, please let me know by noon today and we will add to the order.

Thank you,

Lena